



Safe Behaviors and Milestone Recognition

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Event Description
April 3, 2012

To: Richmond Refinery RLT

The Incident and Injury Free Leadership Team would like to take this opportunity to share our Recognition Plan for our Safe Behaviors and Milestone accomplishment. Safe Behaviors are what enable us to reach our milestones such as a year without a Days Away From Work Injury.

We will surpass this milestone on April 13, 2012 and we are planning a recognition event for all of the safe behaviors that got us there, such as:

<p><u>Using our Tools</u> LPSA Stop/ Pause Work Authority Safety Work Practices—LOTO and JJSV Operational Procedures</p>	<p><u>Maintaining a Sense of Vulnerability</u> Hazard Identification and Risk Recognition Near Loss Reporting</p>
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Event Details

April 12—Gate Handout, flyer announcement and safe behaviors Hand Sticker and what to expect next the following week.

April 19 & 20—Recognition AM Coffee and Cake

- April 19 Coffee and Cake will be delivered to the Cafeteria main dining room Employees and Contract Partners will be invited to the event (flyer details)
- April 19 & 20 Chevron Operations Employees will have AM coffee and cake delivered to their control room before the start of shift. For a total of 4 start of shift coffee and cake delivery for all four crews and will include an informational flyer.
- Supervisors will be asked to either promote, attend, or discuss why this event is important to him/her or recognize the safe behaviors that were impactful to his / her team. The event will be an informal, simply a moment for people to discuss what enabled us to make this milestone and an opportunity to discuss why this is important.
- We will cross promote the new Take 5 to Recognize SharePoint site
- 2011 IIF Champions—and their behaviors will be recognized as well.

As well as recognizing the use of our Tenets and Teamwork to accomplish our goals.

The IIF Leadership Team